



Epping Forest District Council

APPOINTMENTS PANEL **Thursday, 19th May, 2016**

You are invited to attend the next meeting of the **Appointments Panel**, which will be held at:

Committee Room 1, Civic Offices, High Street, Epping
on Thursday, 19th May, 2016
at 7.00 pm.

Glen Chipp
Chief Executive

Democratic Services
Officer

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Members:

Councillors C Whitbread (Chairman), R Butler, D Dorrell, S Heap, R Morgan, S Murray, S Neville, C P Pond, S Stavrou, S Watson, J H Whitehouse, J M Whitehouse and D Wixley

1. APPOINTMENT OF CHAIRMAN

The Deputy Leader will act as Chairman of the Appointments Panel, in the absence of the Leader of the Council.

2. APOLOGIES FOR ABSENCE

3. TERMS OF REFERENCE (Pages 5 - 6)

To note the Terms of Reference of the Appointments Panel.

4. APPOINTMENT OF VICE-CHAIRMAN OF COUNCIL 2016/17

(Director of Governance) To receive any further nominations for the appointment of the Vice-Chairman of the Council for the 2016/17 municipal year. One valid nomination has so far been received for the appointment of the Vice-Chairman of the Council for the next municipal year.

5. APPOINTMENT OF GROUP LEADERS, DEPUTY GROUP LEADERS & POLITICAL GROUPS 2016/17 (Pages 7 - 8)

(Director of Governance) At the meeting of the Panel held on 12 May 2016, notification was given of the following Group Leader and Deputy Group Leader appointments for the 2016/17 municipal year:

Conservative Group

Councillor C. Whitbread (Leader)
Councillor S. Stavrou (Deputy Leader)

Green Party Group

Councillor S. Neville (Leader)
Councillor S. Heap (Deputy Leader)

Liberal Democrat Group

Councillor J. M. Whitehouse (Leader)
Councillor J. H. Whitehouse (Deputy Leader)

Loughton Residents Association Group

Councillor C. P. Pond (Leader)
Councillor D. Wixley (Deputy Leader)

UKIP Group

Councillor D. Dorrell (Leader)
Councillor R. Butler (Deputy Leader)

The Director of Governance will report on the current position with regard to the notification of the constitution of Political Groups for the next municipal year. The relevant notification form is attached.

6. APPOINTMENT OF CABINET 2016/17 (Pages 9 - 10)

(Director of Governance) The Leader/Deputy Leader of the Council to report on the current position with regard to the following for the next municipal year:

- (a) Cabinet appointments;
- (b) Cabinet portfolios and responsibilities; and
- (c) Cabinet committees and appointments.

Details of the Leader's appointments for the current municipal year are attached.

7. APPOINTMENTS TO COMMITTEES, SUB-COMMITTEES & PANELS 2016/17 (Pages 11 - 24)

(Director of Governance) To further consider nominations for membership of Committees, Sub-Committees and Panels for the next municipal year.

(a) Nominations

A schedule detailing those nominations already received for the next year is attached.

(b) Overview and Scrutiny

Although nominations to the Overview and Scrutiny Select Committees and any ongoing Task and Finish Panels are not required for the annual Council meeting, a

schedule detailing those nominations already received for the next year is attached. Nominations will be considered at the first meeting of the Overview and Scrutiny Committee in the next municipal year.

8. APPOINTMENTS TO OUTSIDE ORGANISATIONS 2016/17 (Pages 25 - 30)

(Director of Governance) To further consider member appointments to outside organisations for the next municipal year, (including appointments of the Leader of the Council), for organisations carrying out:

- (a) Executive Functions; and
- (b) Non Executive functions

A schedule detailing those nominations already received for the next year is attached.

9. SUBSTITUTE MEMBER NOTIFICATION ARRANGEMENTS 2016/17

(Director of Governance) At the meeting of the Panel held on 12 May 2016, notification was given of the following Councillors appointed for the purposes of notifying substitute members for meetings:

Conservative Group

Councillor C. Whitbread (Leader)
Councillor S. Stavrou (Deputy Leader)
Councillor S. Kane
Councillor G. Waller

Green Party Group

Councillor S. Neville (Leader)
Councillor S. Heap (Deputy Leader)

Liberal Democrat Group

Councillor J. M. Whitehouse (Leader)
Councillor J. H. Whitehouse (Deputy Leader)

Loughton Residents Association Group

Councillor C. P. Pond (Leader)
Councillor D. Wixley (Deputy Leader)

UKIP Group

Councillor D. Dorrell (Leader)
Councillor R. Butler (Deputy Leader)

10. COUNCIL MEETINGS - SEATING PLAN 2016/17

(Director of Governance) To consider the Council Chamber seating plan for Council meetings for 2016/17. A proposed seating layout for the new municipal year will be circulated at the meeting.

11. ANY OTHER BUSINESS

12. DATE OF NEXT MEETING

(Director of Governance) To agree arrangements for a further meeting of the Appointments Panel in advance of the annual Council meeting, if required.